



TO THE EXHIBITORS
AT CIT2010

Beijing, January 19, 2010

March 31-April 3, 2010 Beijing, China
Exhibition: April 1-3, 2010

CIT2010 Secretariat
Meeting Planner, Chinese Medical Association
42 Dongsixidajie, Beijing 100710, China
Tel: +86 108515 8150
Fax: +86 10 6512 3754
Email: kevinchen@citmd.com

China Interventional Therapeutics (CIT) 2010
March 31-April 3, 2010, China National Convention Center (CNCC),
Beijing/China

Dear Exhibitor,

Welcome to exhibit at the China Interventional Therapeutics (CIT) 2010 Congress.

Please find enclosed the exhibitor notice which contains practical information on how to organize your stand as well as information on Beijing and order forms for peripheral services such as furniture, electrical connections, etc.

*Orders should be placed by **Monday, 15 March, 2010 at the very latest**. Please note that orders received after this date will be subject to a certain percentage increase on the indicated rates.*

Height restrictions for Raw Space design

*Please note that the **maximum constructible height of Exhibition Hall is limited to 600 cm for booth number started with A, and 250 cm for booth number started with B**. Exhibitors having ordered raw space only are also requested to send a scale plan of their exhibit for approval to the Congress Secretariat by **Monday, March 1 at the very latest**.*

For all queries on your participation, please contact Kevin Chen at tel. +86 10 8515 8150 fax +86 10 6512 3754, e-mail kevinchen@cma.org.cn.

We remain at your entire disposal for any further queries you may have and look forward to welcoming you to Beijing for CIT2010.

Sincerely yours,

*Kevin Chen
Program Manager
CIT Congress*

ORGANIZER

CIT2010 Congress

Meeting Planner, Chinese Medical Association

42 Dongsì Xidajie, Beijing 100710, China

Contact person:

Mr. Kevin Chen

Tel: +86 10 8515 8150 Fax: +86 10 6512 3754

Email: kevinchen@citmd.com

EXHIBITION VENUE

CNCC-Beijing

Address:

No.7 Tianchen East Road, Chaoyang District, Beijing 100105, China

Tel: +86 10 84372008—72718

Fax: +86 10 84372008—72730

Internet: <http://www.cnccchina.com>

Contact person:

Ms. Yanni Li (李燕妮), Sales Manager

E-mail: liyn@cnccchina.com

STANDFITTING & ELECTRICAL CONTRACTOR

(furniture rental, electricity, water supply, etc.)

Beijing Y.E.S International Exhibition Service Co., Ltd.

Rm 6B, Bld 5, huateng International Apt., No. 2 Da Jiao Ting, St. Zhong Jie,

Chao Yang District, Beijing 100022

北京市朝阳区大郊亭中街2号院华腾国际公寓5号楼6B

Tel: +86 10 87952230-602 Fax: +86 10 87952232

Contact person:

Ms. Teng Fei

E-mail: info@yes-expo.com

Congress Official Forwarder

NIPPON EXPRESS (CHINA) Co., Ltd.

Room 716, Fortune Building No.5 Dong san huan Bei Lu,

Chaoyang District, Beijing 100004 China

*Tel: (86 10) 6590 0202*500*

Fax: (86 10) 65909160

Contact person:

Mr. Ning enda

E-mail: ningenda@bj.nex-uni.com.cn

Dates and Time Schedule

Monday, March 1, 2010

Exhibit scale plan submission for Raw Space for approval

Build-up

Exhibition Hall (Ballroom A+B), Level 1, CNCC

Tuesday 2010-3-30 20:00-24:00

Wednesday 2010-3-31 00:00-18:00

Function Hall Foyer, Level 1, CNCC

Tuesday 2010-3-30 20:00-24:00

Wednesday 2010-3-31 00:00-16:00

Extra Working Hours

During the period of booth installation and dismantling, should you need additional working hours on March 31, the China National Convention Center (CNCC) will levy you a fee as follows:

18:00 – 24:00: RMB2, 500 per hour

24:00 – 08:00: RMB5, 000 per hour

Please make the appropriate payment to Ms. Yanni Li of the Sales Department of CNCC before 3:30 PM of the day of your request.

From Thursday, April 1, 2010

Exhibition opening times:

Thursday 2010-4-1 09:00-17:00

Friday 2010-4-2 09:00-17:00

Saturday 2010-4-3 09:00-16:00

From Saturday, April 3, 2010

Exhibition closing: *16:00 hrs*

Breakdown:

Saturday 2010-4-3 16:00-24:00

Service passes

*All raw space exhibitors are required to apply for the **passes** for workmen, in charge of assembly and dismantling, application needs to be made at least one day before the exhibition set-up. Please contact Ms. Yanni Li (+86 10 84372008—72718/MP: 18911239219 / 15910789819) for further information.*

Raw Space Booth Surcharge

For raw space booths, the booth constructor is obliged to incur an additional managerial surcharge at RMB50.00 per square meter per entire duration of the Exhibition. Please pay it on-site to Ms. Nancy Cui of the Sales Department of CNCC.

General Information

CNCC-The Convention Center

Address: No.7 Tianchen East Road, Chaoyang District, Beijing 100105, China

Airport Transfers

You may also take a taxi from the Airport. Taxis are metered. In case the taxi driver does not know English, you may show the following slip to him:

Please take me to China National Convention Center, Thank you.

请带我去国家会议中心。谢谢!

Sketch Map of Beijing



Building 1, No.8 Precincts, Beichen West Road, Chaoyang District, Beijing 100105, China
 北京市朝阳区北辰西路8号院1号楼
 邮编 100105
 电话 / Tel. (86 10) 8437 2008
 传真 / Fax. (86 10) 8437 0387
 E-mail: cncc@cnccchina.com
 www.cnccchina.com

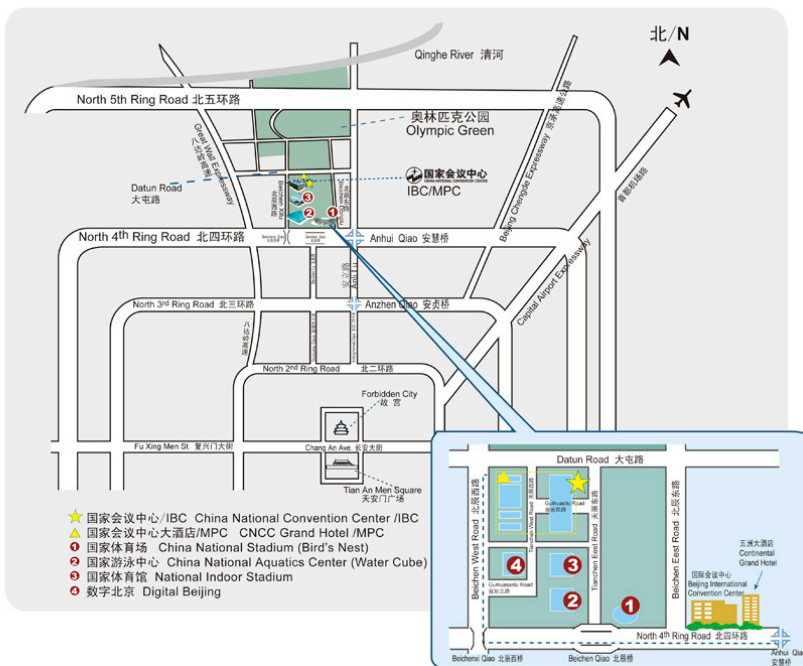
You can show the information to the taxi driver to take you to the hotel.

如您选择乘坐出租车，请将以下行车路线出示给司机。

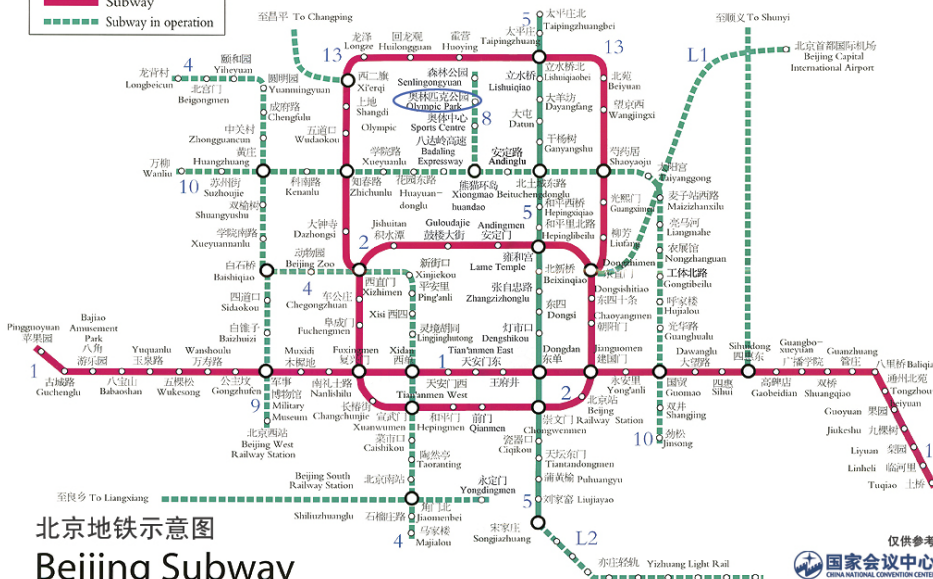
1. 沿首都机场高速一直到北四环，亚运村方向出口
2. 沿四环主路西行，过安慧桥后出主路走北四环中路辅路
3. 沿北四环中路辅路走约1公里，在北四环西桥下右转至北辰西路
4. 沿北辰西路北行，路右经过水立方和数字北京，有4层土黄色玻璃幕墙的楼，是北那个玻璃国家会议中心大酒店，门口设安检。

请带我去
Please take me to:

国家会议中心大酒店
CNCC Grand Hotel



LEGEND
 ○ Station
 — Subway
 — Subway in operation



Rules And Regulations For Exhibitors

Booth Design

The overall height of exhibits and booth fittings including cladding of columns must not exceed 6m with booth number started with A, and 2.5m with booth number started with B from the floor level at Exhibition Hall. The ceiling and the back of the booth should be neatly furnished.

No exhibit may span an aisle by roofing of floor covering. No part of any booth, including exhibits, name boards, signs, corner posts or billing shall overhang any aisle.

The CIT2010 requires all raw space exhibitors to carpet their booths/displays. Carpets and floor coverings must be affixed with tape. The use of glue and cement applied directly to the floor of the exhibition space is prohibited.

No materials could be hung down from the ceiling of the exhibition hall, and no fittings could be made directly to floor or walls in the exhibition hall. The pillars inside booth can be covered on condition that no permanent damage will be inflicted on the pillars.

Contractors

*While it is not the intention of the Organizers to restrict unnecessarily the Exhibitor's choice of contractors, it will be appreciated that, in the interest of both efficiency and security, some limitations are desirable. **For certain tasks (e.g. water and electrical services), specific contractors have been designated by the Organizers and no other are allowed**, but where no such sole appointment has been made it is recommended that as far as possible, Exhibitors should make use of the contractors named in this manual. Should it be wished, for special reason, to use a contractor not recommended in this manual, it is the responsibility of the Exhibitor to ensure the bona fide nature of that contractor and his suitability for work in exhibitions, particularly with regard to the use of the appropriate labor.*

Any contract between Exhibitor and contractors does not in any way form part of the contract between the Exhibitors and the Organizers and responsibility will not be accepted by the Organizers for any dispute or difference between the Exhibitor and contractor whatsoever. Exhibitors shall be responsible for all payments due to the contractor.

Damage and Dilapidation

Exhibitors are responsible for the cost of making good or replacing any damage or dilapidation to the exhibition hall, whether caused by themselves, their agents, contractors or by any person employed or engaged on their behalf by such agents or contractors.

Exhibitors occupying shell scheme stands are also responsible for the cost of making any damage to the contractor's stand structures, floor covering, light fittings and any other hired items, whether caused by themselves, their agents, contractors or by any person employed or engaged on their behalf by their agents or contractors. The cost of damages and losses will be stated by the relevant contractor and charged to the Exhibitor concerned.

Demonstrations & Promotional Activities

Demonstrating exhibits or distributing promotional materials outside exhibitor's own space is prohibited. Demonstrations should not cause any inconvenience or noise to other exhibitors. Promotional materials must not break the statutory regulations, nor be of a political nature. The CIT2010 has the option to withhold or withdraw permission for exhibitors to distribute advertising or other materials it considers objectionable.

Electrical Supplies and Installation

For safety reasons and for the protection of electrical installation at the Exhibition premises, all power main installation from source to outlet (Exhibition stands) must only be carried out by the Official Standfitting and Electrical Contractor - Beijing Y.E.S International Exhibition Service Co., Ltd.

Exhibitors and their contractor must inform or consult the Official Standfitting and Electrical Contractor whenever works are carried out near any electrical installations such as Distribution Boards (DBs), fuse switches, isolators and/or power points. The Official Standfitting and Electrical Contractor has the right to switch off the supplies for safety reasons as well as to prevent any damage to the Exhibitor's equipment. However, it is the responsibility of the Exhibitor and their contractor to ensure that Official Standfitting and Electrical Contractor is informed, to check the integrity of all circuits, DBs and/or connections before supply is switched on again; Failing which, the Organizer and the Official Standfitting and Electrical Contractor shall assume no responsibility for whatsoever damage caused.

Fire Regulations

Exhibitors are required to comply with the following fire regulations. Failure to doing so could result in your booth being dismantled by the fire department and being imposed a fine.

For booth construction, only non-flammable materials may be used. The distance between your booth and the walls of the Exhibition Hall should be no less than 0.6m. Mixing of varnish and usage of gasoline or alcohol in the exhibition area are prohibited. Pressure vessel, lamp with high temperature such as iodine-tungsten lamp, high-pressure mercury lamp, and electro thermal apparatus such as electric iron and electric cooker should not be used within or near the exhibition area.

No smoking is permitted in the exhibition halls.

Insurance

Exhibitors are advised to purchase insurance and to ensure that exhibits and personal belongings are issued against fire, theft, breakage and other risks which may arise during transportation and exhibition.

The organizer will not be held responsible for any loss or damage.

Operation of Booths / Conduct and Behavior

All Exhibition booths should be staffed and operational throughout the opening hours of the Exhibition. Exhibitors must not participate in any activity which causes, or is likely to cause, annoyance to visitors or other exhibitors.

All activities of the exhibitors and their staff must be confined to the stand or site allocated. No advertising or canvassing for business may take place elsewhere in the exhibition hall. This includes the distribution of leaflets, brochures, journals, etc.

Payment for Exhibition Space

No exhibitor may begin booth construction or move their exhibits into the hall or surrounding area until full payment has been received by the Organizer.

Removal of Waste

During the installation and dismantling period of the Exhibition, the aisles of the Hall must not be obstructed with packing and construction materials or debris. Contractors building Raw Space Booths or booth interiors are responsible for removing their own building waste and off-cuts from the site at the end of each day.

At the end of exhibition, contractors must remove from the site all the materials especially the double-sides carpet tape used from their clients' booths.

The Organizer reserves the right to charge the Exhibitor concerned for the removal of excessive waste (booth construction debris, crates/pallets, cartons, packing or literature)

Stand Cleaning

The organizers will ensure that the building and the aisles are cleaned regularly. Exhibitors are responsible for cleaning their own stands and maintaining their own stand in a tidy condition at all times.

Raw Space Booths

*All raw-space booth exhibitors must submit their Raw Space Booth Floor plan to the Secretariat for approval no later than **March 1, 2010**.*

Security

Although security will be provided for the overall protection of the exhibition, exhibitors are solely responsible for the security of any goods or personal belongings brought to the exhibition. For use of the stand security service of the CNCC, please contact the security department of the CNCC on-site or the congress on-site office in the exhibition hall.

Shell Scheme Booth: What It Has Inside

The Official Stand builder appointed by the Organizer for CIT2010 is:

Beijing Y.E.S International Exhibition Service Co., Ltd.

Rm 6B, Bld 5, huateng International Apt., No. 2 Da Jiao Ting, St. Zhong Jie, Chao Yang District, Beijing 100022

北京市朝阳区大郊亭中街 2 号院华腾国际公寓 5 号楼 6B

Tel: +86 10 87952230-602 Fax: +86 10 87952232

Contact person: Ms. Teng Fei(滕菲) E-mail: info@yes-expo.com

I STANDARD SHELL SCHEME BOOTH

The Official Stand builder CNCC. will provide the following items for each Shell Scheme(3m x 3m) :

Fascia 240mm height fascia board with company's name in both English (max. 24 alphabets) and Chinese if necessary (max. 12 characters) and by sticker cutout.

Wall Paneling Three sided walls (white laminated panels) supported by white Pifex aluminum system. For the corner booths, it will be two sided walls with two fascia boards.

Carpet Needle punch carpet covering the entire floor area of the booth.

Furniture

- a. 1 no. of information counter (TB01)*
- b. 2 nos. of folding chairs (CD01)*
- c. 1 no. of waste paper basket (US11)*

Lighting 2 nos. of 40W fluorescent tube will be installed behind the fascia board of every booth unit.

Power One 13A/220V single phase power with 5A fuse, British type

II ADDITIONAL RENTAL FURNITURE AND ELECTRICAL FITTINGS

In addition to items provided in the basic Standard Shell Scheme Booth, exhibitors may require additional furniture / electrical items which can be supplied on rental basis by the Official Standfitting and Electricity Contractor-- Beijing Y.E.S International Exhibition Service Co., Ltd. Please complete the attached Order Form and return promptly.

III SPECIAL REQUIREMENTS

Besides the rental items available, designers from Beijing Y.E.S International Exhibition Service Co., Ltd. would be pleased to propose original designs and special graphic treatment or custom made display aids, counters, etc. Y. E. S. can also construct or produce based on exhibitor's own designs.

FREE EXHIBITOR BADGES ALLOCATION**1. GENERAL**

- *Free exhibitor registration gives the right to the following services:*
 - ※ *Access to exhibition*
 - ※ *Access to the official Social Programme included in the participant's registration*
 - ※ *Access to scientific sessions is **not** permitted*
 - ※ *No Congress bags will be distributed*
 - ※ *1 package of Congress material will be distributed to each exhibiting company.*

- *Paying exhibitor registration*
 - A. *RMB1200.00 per registration gives the right to the following services:*
 - a) *Access to exhibition*
 - b) *Access to the official Social Programme included in the participant's registration*
 - c) *Access to scientific sessions is **not** permitted*
 - d) *No Congress bags will be distributed*

 - B. *RMB2400.00 per registration gives the right to the following services:*
 - a) *Access to all Scientific Sessions*
 - b) *Access to exhibition*
 - c) *Access to the official Social Programme included in the participant's registration*
 - d) *No Congress bags will be distributed*

2. EXHIBITION

The policy is as follows:

9 m² stand = 3 complimentary exhibiting staff

9 m² --45 m², two additional complimentary exhibiting staff for every additional 9 m²

45 m² --90 m² one additional complimentary exhibiting staff for every additional 9 m²

3. BUILD UP & DISMANTLING PASSES

- *Contractor Passes will allow you access to the Exhibition Hall during the build-up and dismantling period.*
- *To claim all the working passes, please contact:*
Ms. Yanni Li, Sales Manager
Tel: +86 10 84372008—72718 E-mail: liyn@cncchina.com

4. BADGES DELIVERY

- *Your Exhibitor badges can be picked up at the Congress Registration Area from 10:00 am, Wednesday, March 31, 2010 at the **Exhibitor Service Desk**.*



China Interventional Therapeutics (CIT) 2010

March 31-April 3, 2010

Beijing, China

BADGES & PASSES FOR EXHIBITORS

Please return this form, duly completed, by e-mail or fax **no later than March 19, 2010** to:
Mr. Kevin Chen

kevinchen@citmd.com Tel: +86 10 85158150 Fax: +86 10 65123754

Please print clearly in block capitals:

Family Name:Prof/Dr/Mr/Mrs/Ms

First Name:

Company:

Address:

Zip Code:City:Country:

Phone:Fax:

E-mail:

1. EXHIBITOR REGISTRATION INFORMATION

Please indicate the details of the beneficiaries of your free exhibitor badges

Before completing the following registration information table, please consult the free badges & registrations allocation document attached in order to precisely determine the number of free exhibitor registrations your company is entitled to use.

Should you indicate additional names compared to your free exhibitor registrations allocation, we will duly register them and provide you with the corresponding invoice.

Registration of Exhibit Name Badge could be done through online with the password that the Congress provides:

http://www.citmd.com/sub/app/login_company.php.

2. GROUP PICK UP

Above 30 badges, we can organise a group pick up of badges. Please tick the appropriate box and our registration department will contact you to schedule your pick up.

We will be registering over 30 exhibiting staff and would like a group pick up.

3. PAYMENTS

Payment (in RMB only) RMB1200 or RMB2400 per additional exhibiting staff registration.-
Please tick the appropriate box

Check

Payable to: *CIT2010 Secretariat*
International Dept., Chinese Medical Association
42 Dongsi Xidajie, Beijing 100710, CHINA

Bank Transfer

<i>Intermediary Bank's Name:</i>	<i>First Union National Bank New York International Branch</i>
<i>SWIFT code:</i>	<i>PNBPUS3NNYC</i>
<i>Beneficiary Bank's Name:</i>	<i>Dengshikou Branch, Bank of Beijing</i>
<i>SWIFT code:</i>	<i>BJCNCNBJ</i>
<i>Account Name:</i>	<i>Chinese Medical Association</i>
<i>Account Number:</i>	<i>01090342701420109000210</i>

Credit Card

I authorise CIT2010 Secretariat to debit my credit card for the following amount :
RMB *(RMB1200/RMB2400 per additional exhibiting staff above your allotment of complimentary badges)*

Visa *Mastercard* *American Express*

Credit Card Holder Name:.....

Credit Card N°:.....*Expiration. date:*.....

Signature:.....*Date:*.....

4. CONFIRMATION

- *No registration will be confirmed until the full registration fees are paid.*
- *On receipt of your payment, a confirmation of participation will be sent to be presented upon arrival at the registration desk in order to pick up the corresponding badges.*

5. MODIFICATION FEES

Modifications received after March 25, 2010: RMB50 per participant.

6. CANCELLATION AND REFUNDS

Cancellations received after March 15, 2010. No fee already paid will be refunded.



Product Listing

Stand Number			

March 31-April 3, 2010 Beijing, China

Exhibition: April 1-3, 2010

Deadline: March 10, 2010

Stand Name: _____

Address: _____

Contact: _____

Tel: _____

Fax: _____

E-mail: _____

Return to:

CIT2010 Secretariat
CMA Meeting Planner,
Chinese Medical Association
42 Dongsi Xidajie, Beijing 100710,
China

Tel: +86 10 85158150

Fax: +86 10 65123754

Email: kevinchen@citmd.com

Instructions

1. The form is designed to let Congress delegates know more about your company and/or your products. It is not an advertisement. You may include your company contacts.
2. Limit the listing to 100 words. Longer descriptions will be edited to that length.
3. Please proofread your description carefully as the congress is not liable for any typing errors.
4. Capitalize only the first letters of proper names and indicate registered trademarks, also list the generic name of pharmaceutical products following the trade name.
5. Please type in Arial 10, single-spaced and do not indent the beginning of the paragraph. Please leave a blank line between any two paragraphs.

Company/product listing:

**Please submit your Product Listing or
Company Description through online:**

http://www.citmd.com/sub/app/login_company.php